

An Overview of Fall 2020 Opportunities for Stephenson High School Students

Career Tech Ed Courses (CTE)

Current Offerings for Fall 2020:

- Welding
- Automotive
- Machining
- Teacher Cadet
- Health Occupations (1 & 2)

Classes held at Menominee High School.

Each course counts as 2.5 credits of electives or VPAA courses.

Students will be used to MHS at the beginning of the day.

They will return to complete 4 additional courses at SHS.

These may include:

- core class requirements
- online electives
- college courses (dual enrollment courses or EMC courses)

Students enrolled in CTE courses may earn vocational certification (such as CNA) or credit toward other certificate programs.

When aligned with student EDP (personal education plans/career) goals, CTE students may also apply for Work-Based Learning programs.

Dual Enrollment College Courses

Partnership with Bay College:

- Must apply online for DUAL ENROLLMENT (Bay website)
- Sign up in office for fall courses
- Work with career advisor, Tarra Bourgeois, as needed
- Earn credit for up to 10 courses
- Complete many basic requirements

Most coursework is online / Blackboard.

SAPS district pays for tuition (students must reimburse costs for any failed classes).

Parents will sign course selection forms each semester; **must note if students want the course on their transcripts.**

Each semester course = 1 full high school credit if applied to high school transcript (and also calculates in HS GPA).

Overview of # courses to take:

Gr. 10 start: 1 course/semester in gr. 10; 2 courses each semester in gr. 11 & 12.

Gr. 11 start: 2 courses each semester in grade 11 & 3 courses each semester in 12.

Gr. 12 start: maximum of 3 courses/sem.

Scheduling: 1 course = 1 HS class period
2 courses = up to 3 HS periods
3 courses = up to 4 HS periods

Early Middle College (Year 5)

Program Begins in Fall 2020:

- Students in grades 9, 10, 11
- **Must apply by September of junior year to be eligible for acceptance**
- Will receive support from local SHS high school mentor teacher
- Career advisor, Tarra Bourgeois will help coordinate services & support

Students will begin taking college courses in grade 10 or 11 (depending upon program plans); may decide to leave the program at any point by spring of Gr.12.

Program plans include:

- **Vocational certifications** (beginning with welding; others will be added)
- **Additional college credits** beyond the Dual Enrollment 10-course maximum
- **Associates Degree programs:** any Associates Degree that Bay College offers (which will then transfer to any college or university).

Students completing the fifth year will:

- still walk for graduation with their class at the end of their senior year.
- retain any scholarships earned until after year #5.
- still qualify for free/reduced meals at SHS during year #5.



Stephenson Area Public Schools

Dual Enrollment Guidelines

1. **Eligibility:** Students are eligible to take a course at a state university, community college, or independent nonprofit degree granting college or university that is located in the state of Michigan and chooses to comply with the Postsecondary Enrollment Options Act if they meet specific testing requirements. If a student does not meet all score qualifications in all categories, they can still be eligible if they have achieved a qualifying score in at least one of the subject areas and can they take a course in that subject area only. Qualifying scores do not apply to computer science or foreign language courses.

Stephenson K-12 Principal may elect to support a student's enrollment in a subject area the student has not yet achieved qualifying scores if it is determined to be in the best interest of the student.

The student must be enrolled in at least one high school class. This excludes foreign exchange pupils enrolled under a cultural exchange program. Students must not have been enrolled in high school for more than four school years. Students interested in dual enrollment should be mature enough and academically ready to handle the rigors of a college course.

Note: Stephenson Area Public Schools use Bay College for dual enrollment classes.

2. **Eligible Courses:** Dual enrollment courses must be academic in nature and related to a student's stated postsecondary goals. Courses cannot be a hobby, craft, or recreational course. It cannot be in a subject area of physical education, theology, divinity, or religious education. The course cannot be offered by the high school unless it is not available to the student due to an unavoidable scheduling conflict. Please talk with the high school principal or career/college advisor to determine the best course for you to take.

3. **College Courses Allowed:** Dual enrollment students must be enrolled in at least one high school class as well as meet the criteria below:

- a. **If starting as a 9th grader:** students can only take 2 college courses during their 9th, 10, and 11th grade year and no more than 4 courses their senior year.
- b. **If starting as a 10th grader:** students can only take 2 college courses in 10th grade and no more than 4 courses in 11th grade and not more than 4 courses in 12th grade.
- c. **If starting as an 11th or 12th grader,** no more than 6 courses during both years.
- d. Regardless of year, no more than 10 total courses throughout high school.

4. **How to Enroll:** Students interested in Dual Enrollment must meet with the principal or career/college advisor to discuss enrollment options. Each college has different enrollment requirements. **For Bay College, students must enroll online to Bay College as a dual enrollment student.**

5. **Cost:** Stephenson Area Public Schools will pay the tuition cost of up to 10 college courses.

6. **College Textbooks:** Students are responsible to purchase books and class supplies. If there are state funds remaining after paying your tuition bill, that money can go toward reimbursing your books. However, in most Bay College courses, there are no funds remaining after paying tuition.

7. Start Dates: Students are responsible for finding out what date and time classes start. Some colleges start prior the start of the school year. Students are responsible for the course requirements even if Stephenson Area Public Schools is not in session.

8. High School Schedule: Students will have a 'college' course(s) listed on their schedule. This may or may not be the time when you attend your college class, but should be used as a 'study time' for that class. Students, with parent permission, may be allowed to leave campus to attend classes as necessary or can leave for other reasons providing that the student currently has a 'C' or higher in all his/her college classes. If students are on campus during their college hour, they will be assigned a location where they are required to be at. Failure to comply will result in disciplinary actions.

9. High School Transcripts: Students can decide if they would like the college credit reported on their high school transcripts. **Students must decide and declare their intention before the semester starts** (parents are required to also sign this form.) If you choose no high school credit, then the grade you earn will not affect your high school GPA and cannot be used to meet graduation requirements. Students cannot change their minds after the semester starts. **One college semester course equals one credit on your high school transcript.**

10. College Transcripts: Upon high school graduation, it is the students' responsibility to request their college transcripts be sent to their college that they are planning to attend after graduation. Transcript request information can be found on the college websites.

11. Withdrawing or Dropping a College class: Students should notify the principal immediately if they decide to withdraw or drop from a class.

- a. If you decide this after the withdraw date, you will be required to repay the school district the cost of the course unless it is determined by the college that it is for a family or medical emergency. Depending on the withdrawal date, you may be required to enroll in another high school class.
- b. If you drop before the drop deadline, no repayment is needed. In this case you will be required to enroll in another high school class.

12. Failing a Course: If you fail a college course, you are required to reimburse Stephenson Area Public Schools for the cost of the class. Upon reimbursement, a student will be allowed to retake the class. Michigan law regarding dual enrollment states that the student shall repay to the school district any funds that were spent by the school district for the course that are not refunded to the school district by the college.

13. Retaking a Course: Stephenson Area Public Schools will not allow you to retake a class to improve a grade. Classes can only be retaken if you failed the course and have reimbursed the school district that money.

14. Expectations of Dual Enrolled Students: You will be expected to have a level of commitment that leads to success. This includes good attendance, good study habits, and a demonstration of college level communications skills. Students will be responsible for communicating any academic or personal needs to the college professor and/or the high school principal or career/college advisor. If you are struggling for any reason, please communicate with your professor and the high school office.

15. Aligning High School Class Periods with College Courses: Generally, a student is allowed 1.5 class hours on his/her schedule per 3 credit college course.

Thus: 1 (3 cr.) course = 1 high school class period; 2 (3 cr.) courses = 3 HS class periods; and 3 (3 cr.) courses = 4 HS class periods. *This may vary if taking a 4-credit or 5-credit course (please check with the office about scheduling these courses.)*